

United Way of the Coalfield

2010 Community Investment Application - Program Budget Summary

Agency or Fiscal Agent Name:		Program Name:		Fiscal Year End:
Program Budget Summary		Program Funding		
		Current 2010 TOTAL AGENCY BUDGET	Requested Funding FOR THIS Program	TOTAL Program BUDGET
REVENUE		1	2	3
A	Contributions/Fundraising Income			
B	United Way (UWC) Grant Funding			
C	United Way Donor-Directed Designations			
D	Grants From Federal Government Agencies			
E	Grants From State Government Agencies			
F	Grants From Local Government Agencies			
G	Foundation Grants			
H	Program Service Fees			
I	Other Revenue			
J	Total Revenue			
EXPENSES				
K	Salaries			
L	Payroll Taxes And Employee Benefits			
M	Professional Fees & Contracted Services			
N	Operations (rent, utilities, equip, maint, etc.)			
O	Materials & Supplies			
P	Travel			
Q	Staff & Volunteer Development/Training Costs			
R	Conferences, Conventions and Meetings			
S	Specific Assistance to Individuals			
T	Miscellaneous Expenses			
U	TOTAL EXPENSES	\$	\$	\$
	Balance	\$	\$	\$
W	Total Program Budget			\$
X	UWC Funding Portion of Total Program Budget:		\$	

Agency or Fiscal Agent Name:	Program Name:	Fiscal Year End:

Program Budget Detail

Lines may be added in any category where additional space is needed.

Revenue

Detail Sources of income contributing to **THE TOTAL BUDGET FOR YOUR UNITED WAY FUNDED PROGRAM ONLY**

A CONTRIBUTIONS/FUNDRAISING INCOME		
Type	Source	Amount
1		
2		
3		
Total Contributions/Fundraising Income		\$
C UNITED WAY DONOR DIRECTED DESIGNATIONS		
Type	Source	Amount
1		
2		
Total Donor Designations		\$
D GRANTS FROM FEDERAL GOVERNMENT AGENCIES		
Type	Source	Amount
1		
2		
3		
4		
Total Federal Grant Income		\$
E GRANTS FROM STATE GOVERNMENT AGENCIES		
Type	Source	Amount
1		
2		
3		
4		
Total State Grant Income		\$
F GRANTS FROM LOCAL GOVERNMENT AGENCIES		
Type	Source	Amount
1		
2		
Total Local Grant Income		\$

Agency or Fiscal Agent Name:	Program Name:	Fiscal Year End:

Program Budget Detail

Expenses

Detail Expenses contributing to THE TOTAL BUDGET FOR YOUR UNITED WAY FUNDED PROGRAM ONLY

K Salaries - List each position by title, show hourly rate and percentage of time devoted to program.

Position	Hourly Rate	% of Time	Cost
1			
2			
3			
4			
5			
Total Salary Costs			\$

L Payroll taxes and Employee Benefits - Fringe benefits should be based on actual known costs or an established formula. List only the benefits provided to personnel listed in the budget summary line A, and only for the percentatge of time devoted to the Program.

Position	Benefit	% of Time	Cost
1			
2			
3			
4			
5			
Total Payroll Taxes and Employee Benefits Costs			

M Professional Fees & Contracted Services - Provide a description of product or service procured by contract and estimate of the cost. List all consultant expenses paid from grant (travel, meals, etc.)

Name of Contractor	Service	Computation	Cost
1			
2			
3			
Total Professional Fees & Contract Services			

N Opertions - Provide a description of each item (rent, utilities, equip, etc.) by major type and include basis for computation. For instance provide square footage and cost per sq. foot for rent

Description	Computation	Cost
1		
2		
3		
4		
Total Operations		

Agency or Fiscal Agent Name:	Program Name:	Fiscal Year End:

Expenses

O Material and Supplies - List items by type (Office supplies, postage, copies, books, etc.) include all expendable equipment costing less than \$5,000.

Item	# of units	Unit Cost	Total Cost
1			
2			
3			
4			
5			
6			
Total Material & Supplies Cost			\$

P Travel - Itemize travel expensed of program personnel by purpose (home visits, travel to training, group meetings, etc.) Show basis for computation (3 home visits X 10 Miles @ \$.45 per mile)

Personnel	Purpose	Item	Computation	Cost
1				
2				
3				
4				
5				
Total Travel Costs				\$

Q Staff & Volunteer Development/Training Costs - Itemize training costs for staff or volunteers as it relates to the proposed Program. Show number of trainees and a unit cost per person.

Personnel	Purpose	Item	Computation	Cost
1				
2				
3				
4				
Total Training Cost				\$

R Conferences, Conventions & Meetings - List the personnel attending, the purpose, event, cost including travel, registration, meal & lodging. (Note: UW does not generally fund Conferences)

Personnel	Purpose	Item	Computation	Cost
1				
2				
3				
4				
Total Conference Costs				\$

Agency or Fiscal Agent Name:

Program Name:

End:

Expenses

S Specific Assistance to Individuals - List the type of assistance provided, the total amount allowed per person and the total number of persons proposed to be served.

Type of Assistance	Amount/person	# of persons	Cost
1			
2			
3			
4			
5			
Total Assistance to individuals			\$

T Miscellaneous Expenses - List here any program related expenses that have not been identified elsewhere in the budget detail.

Description	Computation	Cost
1		
2		
3		
4		
5		
Total Miscellaneous Expenses		\$

Total Program Expense

\$